

TRUSTEE QUESTIONNAIRE

Case Number: _____

This COMPLETED AND SIGNED form must be submitted to the Trustee 14 days prior to your meeting of creditors being conducted pursuant to 11 U.S.C. § 341 (“Meeting of Creditors”).

Name(s): _____

Address: _____

Phone No: _____

I agree to accept and receive service of pleadings in my case via email and the email address to be used is listed below. If no email address is listed, I do not accept pleadings via email.

Email Address: _____ Secondary email: _____

Marital Status: ☐ Married & living together ☐ Separated ☐ Divorced ☐ Single ☐ Widow(er) (check one)

DOMESTIC SUPPORT OBLIGATION

Are you obligated to pay support of any kind? ☐ No ☐ Yes (check one) Spousal _____
Child _____ Other _____

Amount per month \$ _____ of which \$ _____ is past due arrears.

NAME(S), ADDRESS(ES), AND PHONE NUMBERS OF RECIPIENT(S):

_____Were your support payments current on bankruptcy filing date? ☐ No ☐ Yes (check one)Amount behind \$ _____ Is this amount included in your plan? ☐ Yes ☐ No (check one)

Have you made all support payments that have come due since your bankruptcy filing date?

☐ Yes ☐ No (check one)

REAL PROPERTY

Are you buying or renting your home? ☐ Buying ☐ Renting (check one)

Have you paid your mortgage/rent payments that have come due since filing this bankruptcy?
☐ Yes ☐ No (check one)

Were you behind on your mortgage/rent payments when you filed? ☐ Yes ☐ No (check one)

How much? _____ (Include 1st, 2nd, and 3rd mortgages, if applicable)

AUTOMOBILES – List make and model of all of the cars that you have, what type of insurance coverage you have on the vehicle and the date it was purchased.

Make and Model	Full Coverage or Liability	Date Purchased
_____	_____	_____
_____	_____	_____
_____	_____	_____

OTHER PERSONAL PROPERTY

Have you purchased any tangible personal property (furniture, appliances, jewelry, etc.) and financed it within the year prior to the filing of your bankruptcy? ☐ Yes ☐ No If yes, complete below.

Date Purchased	Item	Financed By	Purchase Price	Balance
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

RESIDENCY

Have you lived in Virginia continuously for the last 2 years? ☐ Yes ☐ No (check one)

If not, list all of the addresses where you have lived within the last 910 days preceding the filing of your bankruptcy, including the dates.

Address	Dates (From – To)
_____	_____
_____	_____
_____	_____

FOR PURPOSES OF DETERMINING 34-4 EXEMPTION LIMIT:

Are you 65 years old or older? ☐ Yes ☐ No (check one)

Are you a Veteran? ☐ Yes ☐ No (check one)

If you are a Veteran, do you have a service connected disability of forty percent or more, as rated by the U.S. Department of Veterans Affairs? ☐ Yes ☐ No (check one)

TAX RETURNS

Have you filed both Federal and State tax returns for 2024 and ALL prior years? ☐ Yes ☐ No

If the answer is 'No,' list the years that have not been filed: _____

Have you filed any tax returns within the last 60 days? ☐ Yes ☐ No What years? _____

Do you expect, or did you receive a refund for 2024? Amount? _____
2023? Amount? _____

Amount of refund due to Earned Income Credit: 2024 \$ _____
2023 \$ _____

Amount of refund due to Additional Child Tax Credit: 2024 \$ _____
2023 \$ _____

Are you now repaying any debts owed to the Federal Government? (Army, Navy, Air Force, Marines) for overpayments, advance pay, travel, etc.?

Amount owed: \$ _____ Monthly repayment: \$ _____

EMPLOYMENT STATUS

NAME AND ADDRESS OF EMPLOYER

(Payroll Address)

Debtor

Phone Number _____

NAME AND ADDRESS OF EMPLOYER

(Payroll Address)

Joint Debtor/Spouse

Phone Number _____

Do you expect to receive any Bonus or SRB payments during your bankruptcy? ☐ Yes ☐ No (check one)

Dates: _____ How much? _____

Has your employment status changed since you filed this case? ☐ Yes ☐ No (check one)

If either spouse is unemployed:

1. Are you looking for work? ☐ Yes ☐ No (check one)
2. What is your line of work, if any? _____
3. Have you factored future employment into the terms of your plan? ☐ Yes ☐ No

PLEASE NOTE: Changes in employment status must be reported to the Trustee's office.

PAYMENT PLAN OPTIONS – PLEASE SELECT AN OPTION AND INITIAL BELOW

1. ☐ Direct payment by automatic debit via TFS, if so, sign up at www.tfsbillpay.com
(initial) _____
2. ☐ Employer Payroll Allotment Deductions, if so, deductions from Debtor or Joint/Co-Debtor (initial) _____

If you do not complete or choose one of the above options provided, your case will be set for employer deducted payments.

CONTRIBUTIONS/RETIREMENT PLANS/LOANS

How much do you contribute monthly to charitable organizations? \$ _____
How much have you contributed each year for the past 2 years? \$ _____ \$ _____

Are you making payments into a retirement plan? ☐ Yes ☐ No (check one)

Do you plan to continue making these payments? ☐ Yes ☐ No (check one)

Are you repaying a loan to your retirement plan? ☐ Yes ☐ No (check one)

Do you plan to continue making these loan payments? ☐ Yes ☐ No (check one)

Amount of Payment \$ _____ How often? _____

Balance due on loan \$ _____

Have you read the Bankruptcy Information Sheet prepared by the Office of the U.S. Trustee? ☐ Yes ☐ No

I declare under penalty of perjury that I have read the answers contained in the above Trustee's Questionnaire and that they are true and correct.

I agree to accept and receive service of pleadings in my case via email and the email address to be used is located on page one of this questionnaire.

Penalty for making a false statement or concealing property: Fine of up to \$500,000.00 or imprisonment for up to 5 years or both. (18 U.S.C. 152 & 3571)

While this bankruptcy case is pending, any changes in my finances will be disclosed and I will report such changes to the Court and the Trustee.

I shall not, without prior Court approval, (a) incur new debt, whether secured or unsecured, that causes my total principal amount borrowed post-petition to exceed \$15,000.00 at any point in time, (b) transfer or sell real or personal property with a value that exceeds \$15,000.00, (c) refinance or modify a loan secured by real or personal property, or (d) encumber real or personal property.

I shall disclose to the Trustee and the Court any acquisition of real or personal property with a value that exceeds \$15,000.00.

Signature: _____

Date: _____

Signature: _____

Date: _____